



Blackpool and the Fylde's leading
Youth Charity

CANDIDATE INFORMATION PACK

YOUTH CENTRE MANAGER



ROLE PROFILE

Post:
Youth Centre Manager

Salary:
£30,000 - £36,500

Hours:
40 (including 3 evenings)

Location:
Blackpool & Fylde Coast

Reporting to:
Head of People

Contract:
Permanent



ABOUT THE BOATHOUSE YOUTH

The Boathouse Youth is a Registered UK Charity who work with children and young people aged 4 to 17, from socio-economically deprived communities across Blackpool and the Fylde, to help tackle the challenges they're experiencing.

We have three programme areas each facilitating a variety of physical, creative and educational activities including centre based youth work, offsite visits and residential experiences. We also have a specialist programme for children with additional needs and disabilities. Our entire offer is fully funded and therefore free at the point of access.

Our team of highly skilled professionals interact with young people on a daily-basis to deliver well thought out programmes in an engaging way.

We aim to facilitate a safe space to improve mental well-being, promote positive behaviours, support educational growth and encourage a healthy lifestyle.

This helps young people become the best versions of themselves through increasing their aspirations and improving their relationships. Our ultimate aim is to break the cycle of deprivation and enable our young people to lead their best lives.

The Boathouse Youth aims to provide high-quality Youth Work through a variety of educational and recreational activities that will build confidence, restore self-esteem and, above all, bring happiness to the lives of its young members.

Established in 2009, we currently operate in some of the borough's "most deprived" communities: Bloomfield and Grange Park, as well as newly build centre in Fleetwood. In 2025, we worked with 3235 different children and young people with a record-breaking throughput of 28,712 engagements.

The Boathouse Youth is a product of its local communities' requirements. Our priority is to embrace those whose need is greatest, and location is paramount. We have chosen these locations due to their unrivalled levels of deprivation with more than 50% of the children residing in these areas are "living below the breadline".

JOB SUMMARY

Responsible for the leadership and day-to-day management of a Youth Centre, ensuring high-quality, consistent youth work delivery that meets the needs of young people in the local community. You will lead a team of staff, supporting their performance, development and wellbeing, while overseeing the delivery of an engaging and structured youth work offer within your centre. Working closely with the Head of People, you will implement workforce development plans and support staff to progress through their youth work journey. The role requires strong leadership, organisation and a commitment to delivering high standards of youth work within a busy and dynamic environment. You will be responsible for creating a centre that young people choose to attend, where staff feel supported and where high-quality youth work is delivered consistently.

RESPONSIBILITIES

Leadership & Line Management

- Lead and manage a team of youth workers and support staff
- Provide regular supervision and day-to-day support
- Set clear expectations and maintain high standards
- Support staff development through on-the-job coaching and guidance
- Implement PDPs and development plans set with the Head of People
- Lead from the front by delivering sessions and modelling high-quality youth work practice

Youth Work Delivery & Curriculum

- Lead the planning and delivery of a high-quality youth work programme within your centre
- Ensure sessions are engaging, inclusive and meet the needs of young people
- Maintain strong standards of delivery across all sessions
- Ensure young people's voices shape the programme
- Ensure programmes support the development of confidence, resilience, social skills and wellbeing
- Balance fun and engagement with meaningful youth development outcomes

Programme & Project Management

- Coordinate delivery of centre-based programmes including:
 - Universal provision
 - Open Access
 - Targeted Work / Projects
- Manage rotas, resources and session planning
- Ensure delivery runs smoothly and safely

Performance & Engagement

- Take ownership of centre performance including attendance, engagement and retention
- Work towards and exceed agreed KPIs
- Use data and feedback to drive improvements in delivery

Community Presence

- Be a visible presence in the local community
- Build relationships with schools and partners
- Promote the centre and its offer

Centre Management & Environment

- Ensure the centre is safe, welcoming and well-maintained
- Take responsibility for the day-to-day running of the building
- Create an environment that young people feel proud to attend

PERSON SPECIFICATION

As a member of The Boathouse Youth management team you will work across all programs at The Boathouse Youth and have responsibility for the offer delivered to young people aged 4-17 at your centre as well as the day to day running of this site.

You will work with stakeholders, young people and other agencies to promote and develop the organisation and its services.

You will have a passion for putting children and young people first and wanting to be a positive role model in their lives.

ESSENTIAL

- A JNC Professional Youth Work Qualification at Level 6 or above
- Significant experience of working with young people
- Experience of working with young people over a sustained period
- Experience of face to face youth work over a sustained period
- Experience in managing a team of staff
- An understanding of the issues and challenges faced by children and young people growing up in disadvantaged areas
- Experience in programme development, implementation and evaluation.
- Experience of managing facilities ie building management
- Ability to work with individuals and groups of young people in order to help tackle the challenges they are facing.
- Ability to challenge and manage behaviour
- Strong communication and interpersonal skills
- Excellent digital skills including the use of Word, Excel, Social Media Platforms and the internet
- Ability to build relationships with children, young people and adults regardless of external factors
- Willingness to work towards the strategic vision of The Boathouse Youth.
- Willingness to work evenings (at least 3 per week) and weekends.
- Full driving license

DESIRABLE

- Additional qualifications in a skill or discipline eg Performing Arts, Sports Outdoor Education, Forestry Schools.
- D1 Entitlement for Minibus Driving .
- A track record of multi-agency working.
- Experience of being the most senior person responsible.
- Ability to write reports
- Willingness to be involved in residential experiences over weekends and during school holidays.

HOW TO APPLY

To apply for this role, please complete the online application form via our website (www.thebhy.co.uk) and send a Covering Letter to sarah@thebhy.co.uk

Please email any enquiries to sarah@thebhy.co.uk or tel: **01253 804 904**

Please note: We reserve the right to close the application process at anytime and therefore encourage early applicants.



SAFEGUARDING

The Boathouse Youth is committed to the effective Safeguarding of its Young People. This post will be recruited in accordance with the NSPCC's guidance on safer recruitment. This includes a thorough interview, scrutiny of former employment, a requirement for references and an Enhanced DBS check.



EMPLOYMENT BENEFITS

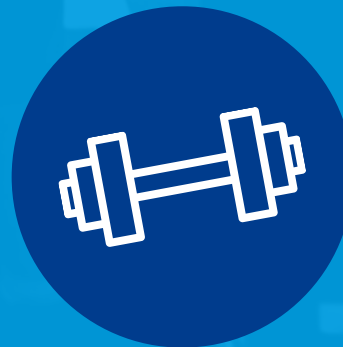
Use of Apple MacBook

Personal Development

Regular workplace social events and our annual Staff Residential

Wellbeing support – An additional 3 wellbeing days.

Village Gym Membership





Enabling young
people to lead
their best life

For more detailed information on anything in
this document please contact us



www.thebhy.co.uk



info@thebhy.co.uk



01253 804 904



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