



Blackpool's leading Youth Charity

CANDIDATE INFORMATION PACK

Holiday Club Assistant



ROLE PROFILE

Post:

Holiday Club Assistant

Salary:

£11.50-£13.50 per hr
(£11.50 for Team member, £13.50 for Team Leader)

Hours:

School Holidays / Out of term time (Hrs dependent on your availability)

Location:

Blackpool & Fylde Coast

Reporting to:

Head of CYP Services



ABOUT THE BOATHOUSE YOUTH

The Boathouse Youth currently works with children and young people aged 5 to 17, from socio-economically deprived communities across Blackpool, to help tackle the challenges they're experiencing.

Youth participation is at our heart.

We are a learning organisation whose evolution is only possible when our vision for youth participation is manifested through the progression of young people into key stakeholders.

Our commitment to relational longevity means that our partnership with young people, which exists throughout their whole childhood, creates a space in their lives where views can be expressed freely and received by audiences who not just have a responsibility to listen but are actively interested in doing so as a result of their own lived experiences.

We currently operate in two of the borough's "most deprived" communities: Bloomfield and Grange Park. In 2022, we worked with 1,138 individual children and young people attaining 32,000 attendances.

The Boathouse Youth is a product of its local communities' requirements. Our priority is to embrace those whose need is greatest, and location is paramount. We have chosen the Bloomfield ward and Grange Park council estate due to their unrivalled levels of deprivation within our town. More than 50% of the children residing in these areas are "living below the breadline". A complex variety of issues, associated with deprivation, contribute towards instability.

We have four programme areas each facilitating a variety of physical, creative and educational activities including centre based youth work, offsite visits and residential experiences.

We also have a specialist programme for children with additional needs and disabilities. Our entire offer is fully funded and therefore free at the point of access.

Our team of highly skilled professionals interact with young people on a daily-basis to deliver well thought out programmes in an engaging way.

We aim to facilitate a safe space to improve mental well-being, promote positive behaviours, support educational growth and encourage a healthy lifestyle.

This helps young people become the best versions of themselves through increasing their aspirations and improving their relationships. Our ultimate aim is to break the cycle of deprivation and enable our young people to lead their best lives.

JOB SUMMARY

We are seeking seasonal staff who can support, engage, and enhance our Holiday Activity and Food Programme delivered to children and young people eligible for free-school-meals across Blackpool.

The successful candidate will be a part of the delivery of a wide-range of different enriching activities for children in Key stages 1, 2, 3 and 4 in various locations including schools and our youth centres.

At The Boathouse Youth we pride ourself on our team ethos - we have multiple days of the year to come together as a team and take part in team building and social events. These are not compulsory, however we do encourage everyone to attend.

The HAF Programme is only delivered during school holidays (up to 12 weeks per year).



Eat more healthily
during the school holidays.



Be more active
during the school holidays.



Participate in
enriching activities.



Stay safe during
the school holidays.



Increase knowledge of
health & nutrition.



Be more engaged with
schools and services.

RESPONSIBILITIES

Under the direction of the Head of CYP Services your main responsibilities will be to help, support, lead and deliver the Holiday Activity and Food Programme.

- Support and deliver sessions during Holiday Clubs
- Offer honest feedback to help develop the HAF Programme
- Give 100% whilst working for The BHY – joining in with sessions and getting involved
- Bring your smile to work with you and pass it on to our young people and colleagues

Work effectively with Young People. Support and help develop them in a safe and responsible way.

Adhere to and implement the organisation's policies and procedures.

Actively participate in and contribute to staff meetings.



- Present and offer any ideas or suggestions you may have for new initiatives
- Listen and respond to any feedback from colleagues.

Provide excellent examples of building professional relationships, delivering high-quality sessions, maintaining positive behaviour and your understanding of good practice.

Other responsibility will include:

- Ensure that all incidents, accidents, allegations or concerns are reported and recorded in line with the relevant procedures.
- Have an excellent knowledge of the following documents:
 - Staff & Volunteer Handbook
 - Behaviour Management Policy
 - Safeguarding Bundle
 - Health & Safety Policy
- Build and maintain effective relationships through excellent communication with staff, volunteers, parents and other stakeholders.
- Develop and maintain a good knowledge of The Boathouse Youth.
- Professionally and proactively represent the organisation at all times.
- Ensure that all provision is run in accordance with the organisational procedures.
- Where responsible, ensure that all premises are opened-up.
- Attend one-to-one supervision meetings and annual appraisals.
- Cleaning and maintaining premises, vehicles and delivery areas.
- Other reasonable duties as advised.



PERSON SPECIFICATION

The role requires a multi-skilled individual who wholeheartedly believes in the work the charity undertakes and passionately wants to make a difference.

- You **MUST** be a positive role-model. This means you need to be a person of honesty, integrity and good standing. You should be well-presented, well-mannered and well behaved.
- You're a natural with all people! You understand how to engage them in all levels of conversation and relate to them on a personable level whilst maintaining a professional dignity.
- You have a good understanding of modern technology including smart phone applications, internet-based software and the basic Microsoft Office programmes.
- You have a **POSITIVE** and "can do" attitude to everything in life. You want to continually improve yourself and others. You accept feedback/support and help.
- You are **GREAT FUN** – 99% of the time! Our young people want infectious laughs, contagious smiles and lots of energy. We are their favourite thing!

ESSENTIAL

- An understanding of the issues and challenges faced by the children, young people and families living in Blackpool and Fleetwood.
- Experience of working as part of a team and supporting one another to achieve mutual goals and targets.
- Excellent communication skills.

DESIRABLE

- Level 2 qualification (or higher) in a relevant area.
- Additional qualifications in a skill or discipline (Eg. Outdoor Education, Performing Arts, Self-Defence, Photography, etc.)
- Full UK Driving Licence.
- Lived experience of the issues faced by the children, young people and families with whom we work with.
- Experience of working at a ground level with children, young people and families in a community setting.
- Experience of delivering education and/or recreational activities to children and young people.
- Experience working within the charity or education sectors.

HOW TO APPLY

To **apply** for this role, please complete our online application form (thebhy.co.uk/application), or you can send a copy of your CV and Covering Letter to sarah@thebhy.co.uk

Please email any **enquiries** to sarah@thebhy.co.uk

Please note: We reserve the right to close the application process at anytime and therefore encourage early applicants.

EMPLOYMENT BENEFITS

Use of Apple MacBook

Personal Development

Regular workplace social events like Tough Mudder and our annual Staff Residential

Wellbeing support – An additional 3 wellbeing days.



SAFEGUARDING

The Boathouse Youth is committed to the effective Safeguarding of its Young People. This post will be recruited in accordance with the NSPCC's guidance on safer recruitment. This includes a thorough interview, scrutiny of former employment, a requirement for references and an Enhanced DBS check.



OUR VALUES

LOVE.RESPECT.DISCIPLINE

- **Love.** We create and sustain human relationships with dignity. We believe in equity, equality and goodwill.
- **Respect.** We give consideration and recognition to every individual's intrinsic value as a human being. We place welfare above all else.
- **Discipline.** We practice and promote good human behaviour to improve society and make it a better place for everyone to live and work.

OUR MISSION

TO BREAK THE CYCLE OF DEPRIVATION

The Boathouse Youth aims to break the cycle of deprivation for children, young people and their families in Blackpool. We do this by removing barriers and creating opportunities that are engaging, relevant to their developing needs and enable positive relationships to form, so that every young person is able to realise their own potential.

OUR APPROACH

PLACE. PRICE. PROFESSIONALS. PROVISION

We aim to deliver a preventative approach that targets those whose need is greatest. We have identified that the children, young people and families we serve need four main things, as outlined in the diagram below.

30,590

attendances were recorded in 2022

1,138

individual young people benefited in 2022

1,722

sessions were delivered throughout 2022

8,000

children and young people are currently living in poverty

OUR CURRENT LOCATIONS



Grange Park Youth Centre
170 Horsebridge Road, FY3 7EA



Bloomfield Youth Centre
205 Lytham Road, FY1 6ET

PENDING...



Fleetwood Youth Centre
Highbury Road, FY7 7DJ

We also work closely with **6** partner schools:



Thames Primary Academy
Severn Road, FY4 1EE



Blackpool Gateway Academy
Seymour Road, FY1 6JH



Christ the King Catholic Academy
Rodwell Walk, FY3 7FC



Boundary Primary School
Dinmore Avenue, FY3 7RW



St Mary's Catholic Academy
St Walburgas Rd, FY3 7EQ



Layton Primary School
Meyler Ave, FY3 7DX



Enabling young
people to lead
their best life

For more detailed information on anything in
this document please contact us



www.thebhy.co.uk



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